



# Preschool Application Process

Red Lion Christian Academy offers an accredited preschool program for three- and four-year-old students on the Red Lion Campus and is pleased to announce that preschool classes will also be offered on the campus at Reach Church. Both locations are conveniently situated and offer ideal environments intentionally designed for young learners.

## **PRESCHOOL AT RED LION CAMPUS**

**1390 Red Lion Road  
Bear, Delaware 19701**

P3 and P4—3 Day AM (M/W/F)  
P3 and P4 – 3 Day Full (M/W/F)  
P3 and P4 – 5 Day AM  
P3 and P4 – 5 Day Full

**Incoming preschool students (P4) must be four years old by August 31, 2019.**

**Incoming preschool students (P3) must be three years old by August 31, 2019.**

**\*Preschool students must be independently potty trained.\***

- 1. Complete the online “New Student Application”** - All applications must be submitted online. To apply, please visit: [www.redlionca.org/admissions](http://www.redlionca.org/admissions)  
[www.talloaksde.org/admissions](http://www.talloaksde.org/admissions)  
**UPLOAD** the following documents to the online application, or drop off the documents at the Admissions Office in Red Lion’s Upper School Building.
  - Birth Certificate
  - Current Physical
  - Immunizations Record
  - IEP or 504 Plan (if applicable)
- 2. New Family Interview** - Once **all required documentation is received**, all new students are required to meet with an administrator of their prospective schools. A New Student Application fee of \$125 is due at the time of the new family interview.  
- *All Preschool applicants will interview with Mrs. Kim Jackson, Director of Early Education.*
- 3. Acceptance and Enrollment** - Within one week following your new family interview, you will receive notification of your child’s placement status. At that time, you will be invited to go onto the school’s website to enroll your child and electronically sign the Parent Agreement.  
Two steps are required to complete enrollment:
  - Complete enrollment on [www.Renweb.com](http://www.Renweb.com) and sign the Parent Agreement.
  - Complete enrollment for FACTS Tuition Management on [www.factsmgt.com](http://www.factsmgt.com) and pick a tuition payment plan.
- 4. Health Forms** - The State of Delaware requires the immunization form and current physical form to be **in the student’s file prior to the first day of school**. If we do not have the proper forms, your student will NOT be allowed to start. If you have any questions concerning medical records, please contact the head nurse at 302-834-5020, extension 828.